

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 9:00 A.M. DECEMBER 17, 1996

PRESENT:

Steve Bradhurst, Chairman
Grant Sims, Vice Chairman
Joanne Bond, Commissioner
Mike Mouliot, Commissioner
Jim Shaw, Commissioner

Judi Bailey, County Clerk (a.m.)
Betty Lewis, Chief Deputy County Clerk (p.m.)
John MacIntyre, County Manager
Madelyn Shipman, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

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Chairman Bradhurst requested that a moment of silence be observed in memory of District Court Judge Mark Handelsman who passed away last week.

96-1224A WORK CARD PERMIT APPEAL - DAVID C. OAKS

This appeal was considered on MONDAY, DECEMBER 16, 1996, prior to the Caucus meeting, the Board having convened, with Commissioners Shaw and Sims absent and Commissioners Mouliot and Bond present with Chairman Bradhurst presiding, to consider the appeal of DAVID C. OAKS of the Sheriff's denial of his work permit application as a private security guard with BURNS INTERNATIONAL SECURITY SERVICES.

On motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, the Board convened in closed personnel session to hear testimony as to why the work card should or should not be granted. The appellant was present to offer testimony during the closed personnel session as was Lurana Horning, Records Section of the Sheriff's office. Following testimony of both parties, the Board convened in open session and the following action was taken.

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the appeal of DAVID C. OAKS be upheld and the work card permit issued for employment as a security guard with BURNS INTERNATIONAL SECURITY SERVICES.

96-1224B WORK CARD PERMIT APPEAL - FREDERICK W. PRICE

This appeal was considered on MONDAY, DECEMBER 16, 1996, prior to the Caucus meeting, the Board having convened, with Commissioners Shaw and Sims absent and Commissioners Mouliot and Bond present with Chairman Bradhurst presiding, to consider the appeal of FREDERICK W. PRICE of the Sheriff's denial of his work permit application as a private security guard with S. & W. PROTECTIVE SERVICES.

On motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, the Board convened in closed

personnel session to hear testimony as to why the work card should or should not be granted. The appellant was present to offer testimony during the closed personnel session as was Lurana Horning, Records Section of the Sheriff's office. Following testimony of both parties, the Board convened in open session and the following action was taken.

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the appeal of FREDERICK W. PRICE be upheld and the work card permit issued for his employment as a security guard with S. & W. PROTECTIVE SERVICES.

96-1224C WORK CARD PERMIT APPEAL - JUANITA TIETJEN

This appeal was considered on MONDAY, DECEMBER 16, 1996, prior to the Caucus meeting, the Board having convened, with Commissioners Sims absent and Commissioners Mouliot, Bond, and Shaw present with Chairman Bradhurst presiding, to consider the appeal of JUANITA TIETJEN of the Sheriff's denial of her work permit application as a Child Caregiver with PEEK-A-BOO DAY CARE.

Commissioner Mouliot disclosed that he has known Juanita Tietjen and her husband for plus or minus 20 years but he feels that he can make an objective judgment and may even be able to shed a little light on the situation.

On motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, the Board convened in closed personnel session to hear testimony as to why the work card should or should not be granted. The appellant was present to offer testimony during the closed personnel session as were Alice LeDesma, Child Care Services Division Supervisor, Kathy Belles, Owner of Peek-A-Boo Day Care, and Lurana Horning, Records Section of the Sheriff's office. Following testimony of all parties, the Board convened in open session and the following action was taken.

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the appeal of JUANITA TIETJEN be upheld and the work card permit issued for her employment as a Child Caregiver with PEEK-A-BOO DAY CARE.

96-1225 AGENDA

John MacIntyre, County Manager, advised that addendum Item No. 36 regarding the issue of impeded access to the airport off of Old Pyramid Highway has been added to the Agenda, and that under Item 34, Commissioners'/Manager's Comments, he will provide a brief report of the status of the public roads issue.

In accordance with the Open Meeting Law, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that the agenda for the December 17, 1996 meeting be approved with the following amendment: Delete Item No. 26B regarding proposed legislation amending the Remediation District Law, which will be continued.

PUBLIC COMMENTS

There was no response to the call for public comments.

MINUTES

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the minutes of the regular meetings of November 12, and 19, 1996, with Commissioner Mouliot "abstaining" for November 19, 1996, be approved.

96-1226 BUREAU OF JUSTICE ASSISTANCE - LOCAL LAW ENFORCEMENT BLOCK GRANT - SHERIFF

9:30 a.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on December 6, 1996 to consider the proposed use under the Local Law Enforcement Block Grant in the amount of \$57,206 to be used to purchase equipment and technology and receive written and oral views about the relation of the grant to the entire budget. Proof was made that due

and legal Notice had been given.

John MacIntyre, County Manager, reviewed background information regarding this item.

Chairman Bradhurst opened the public hearing and called on those wishing to speak or submit written and oral views about the relation of the grant to the entire budget. There was no response and the public hearing was closed.

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the Bureau of Justice Assistance, Local Law Enforcement Block Grant, in the amount of \$57,206 be accepted and Chairman Bradhurst, the County Manager, and the Sheriff be authorized to execute all grant agreements and documents relating to the grant. It was further ordered that the purchase of either Mobile Digital Terminals (MDT) or Mobile Computer Terminals (MCT) under the grant be authorized.

96-1227 BILL NO. 1145 - ORDINANCE NO. 970 - AMENDING WCC CHAPTER 80 - CREATING DEPARTMENT OF COMMUNITY DEVELOPMENT AND APPOINTMENT OF DIRECTOR, CREATING POSITION OF MANAGER OF DIVISION OF BUILDING AND SAFETY

9:30 a.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on December 6, 1996, to consider the second reading and adoption of Bill No. 1145. Proof was made that due and legal notice had been given.

Chairman Bradhurst opened the public hearing and called on those wishing to speak. There being no response the public hearing was closed.

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that Ordinance No. 970, Bill No. 1145, entitled "AN ORDINANCE AMENDING CHAPTER 80 OF THE WASHOE COUNTY CODE BY REPEALING SECTIONS 80.010 THROUGH 80.220 AND ADDING NEW SECTIONS 80.010 THROUGH 80.080 CREATING A DEPARTMENT OF COMMUNITY DEVELOPMENT; PROVIDING FOR THE APPOINTMENT OF DIRECTOR OF DEPARTMENT; CREATING THE POSITION OF MANAGER OF A DIVISION OF BUILDING AND SAFETY; MAKING THE DEPARTMENT THE REPOSITORY FOR RECORDS OF PLANNING COMMISSION AND BOARD OF ADJUSTMENT; PROVIDING THAT THE DEPARTMENT ASSUME RESPONSIBILITY FOR THE WASHOE COUNTY COMPREHENSIVE PLAN, DEVELOPMENT CODE AND OTHER ACTIVITIES CARRIED OUT BY FORMER DEPARTMENT OF DEVELOPMENT REVIEW AND COMPREHENSIVE PLANNING; PROVIDING FOR BUSINESS LICENSE AND CODE ENFORCEMENT ACTIVITIES TO BE CARRIED OUT BY DEPARTMENT; AND REPEALING REFERENCES TO DEPARTMENT OF DEVELOPMENT REVIEW AND DEPARTMENT OF COMPREHENSIVE PLANNING; AND OTHER MATTERS RELATING THERETO," be approved, adopted, and published in accordance with NRS 244.100.

96-1228 BILL NO. 1146 - ORDINANCE NO. 971 - AMENDING WCC CHAPTER 40 - CREATING DEPARTMENT OF WATER RESOURCES AND APPOINTMENT OF DIRECTOR, PROVIDING FOR DIVISION OF UTILITY SERVICES AND RESOURCE PLANNING AND MANAGEMENT

9:30 a.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on December 6, 1996, to consider the second reading and adoption of Bill No. 1146. Proof was made that due and legal notice had been given.

Chairman Bradhurst opened the public hearing and called on those wishing to speak. There being no response the public hearing was closed.

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that Ordinance No. 971, Bill No. 1146, entitled "AN ORDINANCE AMENDING CHAPTER 40 OF THE WASHOE COUNTY CODE CREATING A DEPARTMENT OF WATER RESOURCES; PROVIDING FOR THE APPOINTMENT OF A DIRECTOR OF THE DEPARTMENT OF WATER RESOURCES; PROVIDING FOR A DIVISION OF UTILITY SERVICES AND A DIVISION OF RESOURCE PLANNING AND MANAGEMENT; AMENDING SECTIONS 40.180, 40.220, 40.225, 40.230, 40.260, 40.265 AND 40.266 TO SUBSTITUTE REFERENCES TO DIRECTOR/DEPARTMENT OF PUBLIC WORKS TO DIRECTOR/DEPARTMENT OF WATER RESOURCES; TO MAKE DEPARTMENT OF WATER RESOURCES REPOSITORY FOR WATER PLANNING COMMISSION RECORDS; MAKING CLERICAL AMENDMENT TO NUMEROUS ADDITIONAL SECTIONS [40.010, 40.030, 40.050, 40.060, 40.100, 40.130, 40.170, 40.200, 40.210 AND 40.260] TO REFLECT RENUMBERING; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO," be approved, adopted, and published in accordance with NRS 244.100.

96-1229 ESTABLISHMENT OF NEW CLASSES - ABOLISHMENT OF EXISTING CLASSES - DEPARTMENT OF COMMUNITY DEVELOPMENT AND DEPARTMENT OF

WATER RESOURCES

John MacIntyre, County Manager, reviewed staff recommendations relative to the proposed new classifications and salary ranges. He advised that discussion on this item during yesterday's caucus meeting focused on the recommendation regarding the new salary range for the Director of Community Development, and additional information has been prepared reflecting the current salary ranges of the positions listed in the recommendation.

Joanne Ray, Chief of Personnel, responded to questions of the Board and advised that two positions under the reorganization have assumed additional responsibilities by way of assuming other departments; and that those positions were adjusted upward by 5%, which is the typical County procedure to compensate when additional duties and responsibilities are assumed.

Chairman Bradhurst referred to the personnel study presented to the Board a couple of years ago and noted that other County personnel have taken on additional responsibilities but their salaries have not been increased, which matter he feels needs to be addressed. A discussion commenced regarding this issue. Ms. Ray provided additional information and responded to questions of the Board. She stated that probably all department heads have assumed additional responsibilities due to the growth of the County and County programs, but at this point Personnel has not looked at all department heads; and that she would suggest that a workshop be held in January or February to discuss these issues and obtain Board direction. Chairman Bradhurst stated that a workshop would be appropriate and requested that staff also provide at that time the report regarding the personnel study that was submitted to the Board in late 1994 as well as the exchange of letters between Board members and the author of the report as to the Board's concerns at that time.

Following further discussion, upon recommendation of Joanne Ray, Personnel Division, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the following actions be taken:

1. The following new classifications and salary ranges, and abolishment of existing classifications effective December 30, 1996 be approved:

New Classifications	New Salary Range	Abolished	Current Salary
Director of Community Development	\$69,929.60 - \$87,401.60	Director Department of Comp. Planning	\$60,756.80 - \$76,003.20
Director of Water Resources	\$69,929.60 - \$87,401.60	Director Regional Water Management	\$73,777.60 - \$92,248.00
Water Resources Planning Manager	\$47,070.40 - \$62,920.00	Natural Resource Planner	\$41,412.80 - \$55,203.20
Manager Utility Services Division	\$60,756.80 - \$76,003.20	Chief Sanitary Engineer	\$60,756.80 - \$76,003.20
County Building Official	\$52,624.00 - \$65,769.60	County Building Inspector	\$52,624.00 - \$65,769.60
Assistant to Director of Community Development	\$60,756.80 - \$76,003.20	Director Development Review	\$60,756.80 - \$76,003.20 Frozen at this salary

2. The salary range for the Director of Public Works be adjusted from \$73,777.60 - \$92,248.00, to \$69,929.60 - \$87,401.60 effective December

30, 1996 be approved.

3. The new position of Assistant to Director of Community Development in the Department of Community Development effective December 30, 1996 be approved.

4. All positions in the Utility Division not specified in the ordinance be transferred to the Department of Water Resources effective December 30, 1996.

5. The following positions and employees of the Department of Comprehensive Planning be transferred to the Department of Water Resources effective December 30, 1996:

Employee	Title	Reclassified Title
Don Mahin	Registered Engineer	
Wyn Ross	Hydrologist	
Steve Walker	Water Management Planner	
Moni Fox	GIS Technician	
Gail Prockish	Engineering Technician	
Leonard Crowe	Natural Resources Planner	Water Resources Planning Manager

6. The following position and employee of the Department of Regional Water Management be transferred to the Department of Water Resources effective December 30, 1996:

Beryl Ashton - Administrative Secretary I

7. The remaining positions in the Department of Comprehensive Planning, not specified in number 5 above or specified in the ordinance, be transferred to the Department of Community Development effective December 30, 1996.

8. All positions in the Department of Development Review be transferred to the Department of Community Development, except for the position of Director of Development Review, effective December 30, 1996.

9. All positions in the Building and Safety Division, not specified in the ordinance, be transferred to the Department of Community Development, Building and Safety Division effective December 30, 1996. It was further ordered that a workshop be scheduled regarding other County positions that have assumed increased responsibilities at which time the 1994 study and related correspondence and documentation is to be provided for the Board's review.

96-1230 APPOINTMENT - DIRECTOR - DEPARTMENT OF COMMUNITY DEVELOPMENT

Upon recommendation of John MacIntyre, County Manager, on motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion

duly carried, Chairman Bradhurst ordered that John Hester be appointed as Director of the Department of Community Development effective December 30, 1996.

96-1231 APPOINTMENT - DIRECTOR - DEPARTMENT OF PUBLIC WORKS

Upon recommendation of John MacIntyre, County Manager, on motion by Commissioner Mouliot, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that Dave Roundtree be appointed as Director of the Department of Public Works; and that Mr. Roundtree's salary be retained at the present level.

It was noted that Mr. Roundtree's salary will remain frozen until such time as the new salary of the Public Works Director catches up to his current salary.

96-1232 APPOINTMENT - ACTING DIRECTOR - DEPARTMENT OF WATER RESOURCES

Upon recommendation of John MacIntyre, County Manager, on motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that John Hester be appointed as Acting Director of the Department of Water Resources effective December 30, 1996. It was further ordered that the initiation of an open recruitment process for the Director of the Department of Water Resources be approved.

A discussion commenced relative to the recruitment process and the Board indicated that people within the County system should not hesitate to step forward and apply for the position as recruitment would include applicants from inside Washoe County as well as outside.

96-1233 TRANSFER OF APPROPRIATION AUTHORITY - COMMUNITY DEVELOPMENT AND WATER RESOURCES

Upon recommendation of Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Bond, seconded by Commissioner Sims, which motion duly carried, Chairman Bradhurst ordered that the following transfer of appropriation authority be approved; that the Comptroller's Department be directed to make all budgetary and actual entries associated with the transfer; and that a change in fund title from the Water/Sewer Utility Fund (Fund 65) to the Water Resources Fund be authorized:

TRANSFER FROM		TRANSFER TO	
Division	Title	Division	Title
1141+	DDR Administration	1151	Comm. Development/Administration
1142	Business Licenses	11561	Comm. Development/Business Licenses
1143	Code Enforcement	11562	Comm. Development/Code Enforcement
1144	Planning Services	11571	Comm. Development/Current Planning
1145D	L. Valley Visioning	11572D	Comm. Development/L. Valley Visioning
11555	Open Space	1155	Comm. Development/Open Space

1540	Building Inspector	1158	Comm. Development/Building Inspector
11556	Air Quality	11544	Comm. Development/Air Quality
11551	Water Management	6551	Water Resources/Water Management
11552	Water Quality	6552	Water Resources/Water Quality
11553	Water Supply	6553	Water Resources/Water Supply
11554	Flood Control	6554	Water Resources/Flood Control
2001	Water Board Admin.	6560	Water Resources/Administration

+\$7,000 in appropriation authority is recommended to be transferred from 1141-7003 (Development Review Department Administration) to 11571-7003 (Current Planning) to provide overtime moneys to enable staff of the Current Planning Division to attend CAB meetings to discuss major/significant development projects.

96-1234 KENNEL PERMIT APPEAL - DAWN AND JAMES BEATTY

Katie Stevens, Animal Control Officer, reviewed background information concerning the kennel permit application for Dawn and James Beatty to house five dogs at 11090 Cimarron Drive, Reno, Nevada, advising that the parcel is two acres in size and a kennel enclosure has previously been constructed; that 13 neighbors were notified of the application and one letter opposing the permit was received stating concerns of barking and loose dogs.

Dawn Beatty, applicant, presented photographs of her dogs and advised that the Dalmatians are generally kenneled in the garage unless they are out with her; that she has been working to put up a five-foot fence with a hot wire at the top; that the dogs do not bark excessively and do not run loose, although one of the Dalmatians does get out occasionally; that her dogs are not aggressive and have never bothered anybody; that she has worked with all her neighbors and has tried to be a neighbor to Mr. Norris, but he does not respond to her; and that she has spent a great deal of money planting trees to block her property from Mr. Norris and has just learned that the fence between their properties belongs to her. Ms. Betty then responded to questions of the Board.

Mike Norris, neighbor to the applicant, stated that he had nothing to add beyond the comments in his letter of objection dated November 8, 1996. He responded to questions of the Board and advised that a fence built between his property and the Beatty property would probably provide a solution to the problem, but noted that failure to comply with the statutes requiring confinement of at large dogs, and frequent loud barking still exist.

Officer Monroe, Animal Control, responded to additional questions of the Board.

Commissioner Shaw noted that five or six letters have been received from neighbors indicating they have no problem with the dogs, one letter of complaint was received from Mr. Norris, and another letter was received indicating that the complaint by Mr. Norris really has no basis.

Chairman Bradhurst discussed possible solutions to the situation and suggested that the dogs might be moved away from the property line, a

fence could be installed between the two properties, the view between the two properties could be screened, and the dogs could be kept inside at night to prevent barking.

Following further discussion, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the kennel permit application of Dawn and James Beatty to house five dogs at 11090 Cimarron Drive, Reno, Nevada be granted subject to the following conditions:

1. That some type of screening be installed either by moving the existing kennel or fencing between the Beatty and Norris properties or the kennel itself.
2. That the five-foot fencing be completed.
3. That the applicant come into full compliance with the County Code regarding the kennel permit.
4. That the dogs be crated in the garage when no one is at home.

96-1235 STATUS REPORT - CHILD PROTECTION TECHNICAL WORKING GROUP

John Sherman, Manager's Office, introduced Krista Johns and Nancy Petersen, co-chairs of the Technical Working Group.

Ms. Peterson advised that the Technical Working Group has expended a lot of productive time to look at the entire system, not just Washoe County Social Services, and have generated some significant flow charts, which are contained in the agenda material. She thanked John Sherman and John Slaughter for their assistance in the process and stated that they have identified quite a few issues; that the process has raised the awareness of all the players in the child welfare and child protection system; that Washoe County Social Services and eight other very significant agencies will be finalizing their recommendations; and that they will also provide comments on the National Welfare Leadership Center Report.

A discussion commenced relative to information contained in the flow charts. Ms. Johns stated that the charts represent a good visual portrayal of the complexity of the child protection system, provide people with a step by step look at what takes place in their role within the system, and the process has provided increased communication and collaboration.

Ms. Johns, Ms. Peterson, and Mike Capello, Social Services, then responded to questions of the Board.

96-1236 STATUS REPORT - CHILD PROTECTION CITIZEN TASK FORCE

John Sherman, Manager's Office, introduced Richard Mullins, Vice Chair, Child Protection Citizen Task Force. He stated that the task force has been charged with reviewing and making recommendations on child abuse prevention and education and also to review and present a report to the Board on the National Child Welfare Leadership Center Report on the evaluation of Washoe County's Child Protection Service System.

Mr. Mullins thanked the Commissioners for their foresight in establishing the task force, the task force members for their dedication and hard

work in preparing the status report and the final report to be presented in January, and County staff for their time and energy given to the project. He then responded to questions of the Board.

96-1237 UPDATE REPORT - CONTINUOUS IMPROVEMENT PROJECTS

John Helzer, Assistant District Attorney, Criminal Division, reviewed the Continuous Improvement Project regarding improvements to the preliminary hearing process and stated that the process would provide for early case resolution resulting in substantial savings to the County; that this would involve non-violent criminal cases that would fit within certain criteria; and that the idea was to pull together the Public Defender's office, the District Attorney's office, Justice Courts, Court Services, and the County jail to address those cases as early as possible in an effort to streamline the process. He described the program and advised that it is expected to into effect in January. Mr. Helzer then discussed the value of the Continuous Improvement Project program as an avenue for individuals to present their ideas for improved services and cost savings for the County.

John Balentine, Purchasing and Contracts Administrator, provided a report on the credit card committee project and advised that on August 20, 1996 the Board approved that the County departments, divisions, and agencies be allowed to accept credit cards for payments for fees for services; that this will achieve and sustain a new standard of excellence for responsive user friendly government services; and that the program is currently running in the Parks Department and the golf courses, equipment has been installed for the Collection Division and that staff is in training process, the Library is currently surveying their sites and equipment and training requirements, and the Recorder and Sheriff's Offices are next on line.

Kim Carlson, Strategic Planner, Department of Comprehensive Planning, advised that there are plans for additional continuous improvement training; that the County is currently offering a 1/2 day overview of the program as part of new employee orientation, which is conducted by in-house personnel; and that there will be a continuous improvement month in February with a series of brown bag lunch workshops. She further advised that twelve employees were originally trained as facilitators and that demand has increased so much that staff hopes to continue to offer some facilitator training.

96-1238 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND MANAGEMENT LETTER - KAFOURY, ARMSTRONG & CO.

Dave Ebner, Kafoury, Armstrong & Co., conducted a viewfoil presentation of the Comprehensive Annual Financial Report and Management Letter for the fiscal year ending June 30, 1996 assisted by Todd Ferguson, Kafoury, Armstrong & Co. Mr. Ebner then responded to questions of the Board.

Following discussion, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the Comprehensive Annual Financial Report and Management Letter for Fiscal Year ended June 30, 1996, be accepted. It was further ordered that staff be directed to commence implementation of the Management Letter recommendations and report back to the Board regarding same within three months.

96-1239 AGREEMENTS - PRO SERVICES - WASHOE GOLF COURSE

Karen Mullen, Parks Department, noted that several members of the golf subcommittee that was directed by the Board in November, 1995 to finalize the review of Pro Services in Washoe County in conjunction with the existing pro contract expiration date of December 31, 1996 were present. She reviewed the committee's report as outlined in the agenda memorandum and responded to questions raised by the Board at yesterday's caucus. She advised that the study began approximately two years ago with the goal to complete the renovation of the Washoe and Sierra Sage Golf Courses and with the challenge to study and make changes and be more effective and cost efficient in the operation prior to increasing any fees. She reviewed handouts entitled Analysis of Revenue From Bogie Enterprises, Staffing of Pro Operation, and Financial Statements as of December 31, 1995 and 1994 of Barney Bell and Mike Mitchell, Golf Professionals, which were placed on file with the Clerk. Ms. Mullen advised that the conclusion of the committee was that an outside contractual service provided a savings of \$60,000 to \$90,000 annually. She then responded to questions of the Board.

Tyrone Brooks, Finance Division, provided additional financial information and responded to questions of the Board.

Ms. Mullen discussed issues relative to percentages received by the pros from green fees and the driving range, and the County's policy allowing private carts and walking versus use of rental carts only. She advised that the committee looked at these issues and there was no interest to change the policy regarding the carts; that the study resulted in increasing the percentage gain on carts and the driving range which produce \$12,800 in revenue annually to the golf courses; that the proposed contracts run for a four-year period as the committee felt strongly about staying with the existing pro services through the construction period; and that the golfers have indicated that they are happy with the pro contracts.

Mike Mitchell, Golf Professional, Washoe Golf Course, and Barney Bell, Golf Professional, Sierra Sage Golf Course, provided comments.

Upon recommendation of the Washoe County Park Commission and the Golf Council, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the Agreement between Barney Bell and Washoe County for Pro Services at Washoe Golf Course commencing January 1, 1997 through December 31, 2000 be approved and Chairman Bradhurst be authorized to execute.

It was further ordered that the Agreement between Mike Mitchell and Washoe County Pro Services at Sierra Sage Golf Course commencing January 1, 1997 through December 31, 2000 be approved and Chairman Bradhurst be authorized to execute.

96-1240 GOLF COURSE FEE SCHEDULE - GOLF COURSE RENOVATION - WASHOE AND SIERRA SAGE

Karen Mullen, Assistant Director, Parks and Recreation Department, explained that the rate increases are needed to sustain the payment of a revenue bond for renovations of the golf courses, to begin funding depreciation, to fund an operating cash reserve, etc. She then reviewed the proposed increases and discussed the need for detailed annual reviews of the golf course operations.

Jerry McKnight, Budget Coordinator, stated that unless a bond is backed by County general funds, the interest rate could be very high; and that, since the Board has not actually authorized these renovation projects, perhaps it should go through the CIP committee process. He also advised that golf course bonds are not easy to get and that once a golf course is torn up, the County could be in a position of having to expend general fund money to support the bonds for a period of time.

Following further discussion, upon recommendation of Gene Sullivan, Parks and Recreation Director, on motion by Commissioner Bond, seconded by Commissioner Sims, which motion duly carried, Chairman Bradhurst ordered that the Golf Course Fee schedule, as detailed in the agenda backup material and placed on file with the Clerk, for the term of the financing package be approved; that the Finance Division be directed to obtain information on a financing package for the renovation of the Sierra Sage and Washoe Golf Courses; and that the Finance Division be further directed to report on the golf course financial status and the need to continue the recommended rate/fee structure during the annual budget process.

96-1241 NATIONAL BOWLING STADIUM - TRADEMARKS AND LOGOS - RENO SPARKS CONVENTION AND VISITOR'S AUTHORITY

Bart Schouweiler, Attorney representing the Reno/Sparks Convention and Visitor's Authority, was present and explained the process of registering the National Bowling Stadium logos with the Patent and Trademark office, and answered questions of the Board.

On motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, it was ordered that the letters to the Assistant Commissioner for Trademarks, concerning logos for the National Bowling Stadium, be approved and Chairman Bradhurst authorized to execute.

96-1242 ADDENDUM TO LEASE AGREEMENT - WESTERN INVESTMENT REAL ESTATE TRUST - PEAVINE BRANCH LIBRARY

Upon recommendation of Bud Fujii, General Services Director, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the First Addendum to Lease Agreement between Washoe County (lessee) and Western Investment Real Estate Trust (lessor), concerning extending the term for lease of shopping center space to facilitate operation of the Peavine Branch Library through December 31, 1999, be approved and Chairman Bradhurst authorized to execute. It was noted that there will be no change in the monthly rental amount for January 1, 1997, through December 31, 1997; and that there will be an increase for the period from January 1, 1998, through December 31, 1999. It was noted that the other amendments include a change in the address to which rental payments are to be made and a change replacing language in the former renewal provision.

96-1243 ACCEPTANCE OF PROPOSAL - CONSULTANT SERVICES - ORGANIZATIONAL DESIGN - LIBRARY SYSTEM - RFP NO. 1953-97

This was the time set to consider acceptance of proposal, Notice to Proposers for receipt of sealed Proposals having been published in the Reno Gazette-Journal on September 4, 1996, for consultant services to review the organizational design of the Library System. Proof was made that due and legal Notice had been given.

Proposals, copies of which were placed on file with the Clerk, were received from the following vendors:

- Dubberly Associates, Inc.
- Schreiber Shannon Associates
- Malcolm K. Hill

MGT of America, Inc., submitted a "no-bid" response; and Anderson Consulting, Axiom Information Consulting, Inc., C. Greg Wright and Associates, Ernst & Young, Human Factors, Inc., KPMG Peat Marwick, Office of Management Services, SBE Limited, Strategic Action Associates,

TLC Group, The Dube Group, and Patricia Dwyer Wanninger failed to respond to the invitation to bid.

Pursuant to questions raised at Caucus, John MacIntyre, County Manager, stated that he has been advised that the Law Library did have a consultant do a review and analysis of organizational, design and structure issues this past summer and suggested that a workshop be scheduled to review that as he does not recall seeing the report. Madelyn Shipman, Assistant District Attorney, reminded the Board that the Law Library does have a separate Board; that it is considered a part of the Court system and not the County system; and that the Law Library Board would have to direct any changes affecting the Law Library.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the proposal submitted by Dubberly Associates, Inc., in response to RFP No. 1953-97 for consultant services to review the organizational design of the Library System be accepted in the total amount of \$59,829.00. In seconding the motion, Commissioner Mouliot requested that this consultant provide an opinion regarding the Law Library, as he feels the other study on the Law Library was not very thorough.

96-1244 REMUNERATION TO LIBRARY BOARD MEMBERS

Upon recommendation of Nancy Cummings, Library Director, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that a budget of \$2,400 per year be approved for the purpose of paying Library Board members for attendance at Library Board meetings at the rate of \$40.00 per Board member for each regular, monthly Board meeting under the provisions of NRS 379.020, Article 4, effective immediately.

96-1245 ADDITIONAL NEW EMPLOYEE & RECLASSIFICATION OF TWO CURRENT POSITIONS - RECORDER'S OFFICE

It was noted that the County Recorder submitted additional information requesting a Recorder Aide position in place of the Recorder I position and stating that the Recorder I position will be satisfied by agreement with the Finance Division consolidating the management functions in the reclassification of a position in the management area and providing an additional Recorder I.

Tyrone Brooks, Finance Division, was present and answered several questions of the Board regarding staffing in the Recorder's Office.

County Recorder Joe Melcher stated that he is comfortable with the proposal at this time. He also explained that the problem of long lines is that there are times when there are only two people on the counter because other employees are working on processing the mailed-in documents, getting recorded documents mailed back out, and answering the many requests for copies of recorded documents.

Upon recommendation of Mr. Brooks, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that the reclassification of the Chief Deputy Recorder to a Recorder Aide position be approved; that the reclassification of the Assistant Chief Deputy Recorder to Assistant County Recorder, with a new salary range of \$40,352 to \$53,934, be approved; and that the Finance and Personnel Divisions be authorized to study the Deputy Recorder II position within the Map Program when the position is vacated.

96-1246 SOCIAL SECURITY BENEFITS AND SUPPLEMENTAL SECURITY INCOME - 1997 COLA - HEALTH CARE ASSISTANCE PROGRAM - SOCIAL SERVICES

1:32 p.m. - Commissioner Shaw temporarily left the meeting.

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Upon recommendation of May Shelton, Director, Social Services Department, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that County Health Care Assistance Program (HCAP) clients who are in adult group care and who are recipients of Social Security and/or Supplemental Security Income (SSI) be allowed to keep their 2.9 percent cost-of-living increase for the month of January 1997 to help meet some of their personal needs.

96-1247 INCREASE IN PERSONAL NEEDS ALLOWANCE - ADULT GROUP CARE CLIENTS - SOCIAL SERVICES

Upon recommendation of May Shelton, Director, Social Services Department, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the personal assistance allowance for County clients in adult Group Care be increased from \$60 to \$65 per month effective January 1, 1997.

96-1248 EMERGENCY FOSTER HOME CONTRACTS - SOCIAL SERVICES

Mike Capello, Division Director, Children Services Division, was present and responded to questions of the Board, stating that it is less costly to place children under 18 months of age in a contract foster home than to keep them at Kids Kottage; and that both of the Kottage's were at capacity.

1:38 p.m. - Commissioner Shaw returned to the meeting.

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Upon recommendation of May Shelton, Director, Social Services Department, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the following increases above \$25,000 to contracts with five emergency shelter foster homes be authorized and that the Purchasing and Contracts Administrator be authorized to amend the contracts as may be necessary to provide continuation of emergency child protective shelter care:

FY 96-97

Contractor	Current Amount of Contract	Increase	Estimate
Chris and Brian Coonradt	\$ 20,440.00	\$ 18,440.00	\$ 38,880.00
Patricia and Leroy Donatelli	\$ 20,440.00	\$ 11,120.00	\$ 31,560.00
Marcia and Rod Fleisher	\$ 20,440.00	\$ 18,320.00	\$ 38,760.00
Marcia Dale Hoefs	\$ 24,000.00	\$ 29,400.00	\$ 53,400.00
Sandie and Robert Lamun	\$ 20,440.00	\$ 29,600.00	\$ 50,040.00

TOTAL	\$105,760.00	\$106,880.00	\$212,640.00
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96-1249 STORM WATER UTILITY POLICY - PUBLIC WORKS

Dave Roundtree, Acting Public Works Director, stated that a policy is needed to establish the framework and funding mechanism necessary to address the on-going stormwater maintenance and capital construction needs; and that staff is seeking authorization to proceed with identification of the overall stormwater needs and bring information back to the Board regarding establishment of a Utility District(s) and appropriate fees required to support maintenance efforts.

Commissioner Sims asked that the report include a comparative analysis of the Roads Department and Storm Drainage Department performing the maintenance functions as well as making sure efforts are not being duplicated. Mr. Roundtree responded that they would determine the best way to do the work and, further, that the Road Department has equipment that is appropriate for some of the work, while the Utility Division has different equipment needed for other types of maintenance.

Commissioner Mouliot asked several questions regarding collecting the fees, how the funds will be used, and what happens to the funds if they are not needed. He also expressed concerns regarding residents who do not live in the flood-prone areas subsidizing the residents who do. Mr. Roundtree explained that there would be on-going maintenance budgets that the fees would be needed for; that the amount of maintenance required would depend on the number and type of flooding events that occur; and that this can be done area-wide or by small, separate districts, but those kinds of things would be other decisions that the Board would need to make after staff presents the report.

Legal Counsel Madelyn Shipman pointed out that this policy would be a tool to be used for new development only at this point. John MacIntyre, County Manager, stated that existing residents need to be advised that this would be applied to new projects only. Commissioner Bond stated that somewhere in the future this would be applied to existing residents; and that she feels the Board needs much more specific information on this. Commissioner Sims also stated that he thinks the policy should address both new development and existing residences.

Following further discussion, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that staff be directed to bring more detail back to the Board at a future meeting.

96-1250 AGREEMENT - CFA ENGINEERS - ENGINEERING SERVICES SOUTHWEST POINTE WATER IMPROVEMENTS - SPECIAL ASSESSMENT DISTRICT NO. 23

Dave Roundtree, Acting Public Works Director, was present and responded to questions of the Board.

Upon recommendation of John Collins, Chief Sanitary Engineer, through Dave Roundtree, Acting Public Works Director, on motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that an Engineering Services Agreement between Washoe County and CFA Engineers relating to the Southwest Pointe Water Improvements (pertaining to proposed Special Assessment District No. 23) on a time and material basis in an amount not to exceed \$372,300 be approved and Chairman Bradhurst be authorized to execute.

96-1251 AGREEMENT AND QUITCLAIM DEED - NEVADA DEPARTMENT OF TRANSPORTATION - WASHOE DRIVE/VIOLA WAY - OLD WASHOE CITY - PUBLIC WORKS

Upon recommendation of James Gale, Senior Property Agent, through Dave Roundtree, Acting Public Works Director, on motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that a Public Highway Agreement between Washoe County and the State of Nevada, acting by and through its Department of Transportation, concerning acquisition of portions of Washoe Drive and Viola Way in Old Washoe City, to facilitate reconstruction and widening of a section of State Route 430, be approved and Chairman Bradhurst authorized to execute. It was further ordered that the Quitclaim Deed concerning same be approved and Chairman Bradhurst authorized to execute.

96-1252 PROJECT RESTART, INC. - HUMAN SERVICES

Mike McMahon, Human Service Coordinator, stated that staff is seeking clarification as to how the Board wants staff to proceed in allocating funds to the Homeless Service Center; and that it is staff's recommendation that Project Restart be directed to submit proposals through the Consortium process like all the other non-profit entities.

Commissioner Shaw confirmed that there has been a concern raised at the Triumvirate level that Project Restart is circumventing the process. Chairman Bradhurst asked whether there would be funds available for Project Restart through the Consortium, and Commissioner Shaw stated that there would be, although he does not know if they would get as much. He also stated that he does not believe people are aware of the work that Project Restart does on behalf of the Consolidated Jail.

Commissioner Sims expressed his concerns that if Project Restart does not get the funding they need, they will not be able to help reduce the jail population the way they do now.

Nancy Paolini, Project Restart Executive Director, stated that they do go through the Consortium process for their various other programs; however, they have always contracted with the County for funding for the Homeless Service Center as it relates to reducing the population of the Washoe County Detention Facility. She further stated that it would be their desire to continue this contract arrangement whereby the County defines exactly what services they desire for the funding provided. She also discussed the infrastructure they are establishing, including computer equipment, so that individuals can be tracked, information can be shared, and so forth.

Sheriff Richard Kirkland stated that at the present time there are 150 inmates that are not in custody because of various Project Restart programs; that Project Restart does fill a special and unique need for Washoe County; and that the other service providers do not have this kind of an impact on the jail population.

Rene Reid and Katherine Wishart of Project Restart implored the Board to consider continuing to provide funds under a contract basis for this very important program.

Commissioner Shaw stated that he would be comfortable with a specific contract between the County and Project Restart whereby performance standards and accountability are established that relate directly to reducing the jail population. The Board concurred.

Following further discussion, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that Project Restart present their proposal and a contract geared specifically at reducing the jail population, prior to the next annual budget process, for review and approval by the Board. It was further ordered that the contract will require Sheriff Kirkland's concurrence.

96-1253 AIRPORT ACCESS - OLD PYRAMID HIGHWAY

(continued from November 26, 1996 - Item No. 96-1159)

Dave Roundtree, Acting Public Works Director, advised that he has contacted Pat Shane and Paul Neuffer; that it does appear there is a possibility of resolving the airport access issue; that he has been working as a facilitator between the two in negotiating the problem; and that he is scheduled to meet with the parties at 3:00 p.m. this date.

Commissioner Bond stated that she wants this resolved as quickly as possible.

Following further discussion, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that Mr. Roundtree continue working with Mr. Shane and Mr. Neuffer to keep them negotiating and that this item be continued to the January 14, 1997, meeting.

96-1254 THE ROLLER EDGE FACILITY - REQUEST FOR FUNDS

Robert Metz, President of the Roller Edge, advised that the Roller Edge is a non-profit youth facility serving all of Washoe County, described the services they provide, and related some of their successes. He stated that he approached the City of Reno for funding, who agreed to provide \$15,000, contingent upon his being able to come up with \$45,000 in matching funds; and that the City of Reno suggested he also seek funds from the County and the City of Sparks. In response to Chairman Bradhurst, Mr. Metz stated that the funds from the City of Reno will be in the form of a loan and that the repayment is to be determined depending on whether he can get matching funds from the other entities. He then answered several questions from Board members concerning his programs and operating expenses.

The Board discussed the idea of matching Reno's offer and making it contingent on the City of Sparks also providing funding. Legal Counsel Madelyn Shipman advised that granting funds must be done by resolution. County Manager John MacIntyre stated that the Finance Division would also need to be consulted.

Following further discussion, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that County funds matching City of Reno funds will be granted to The Roller Edge contingent upon the City of Sparks also providing funds and goals and objectives being established. It was further ordered that appropriate Finance Division action and the necessary resolution be brought back to the Board in January, 1997.

96-1255 CENTER STREET MISSION - HOMELESS DROP-IN CENTER - REQUEST FOR FUNDS

Mike McMahon, Human Service Coordinator, reviewed background information and answered questions of the Board regarding the request for funding from the Center Street Mission. He advised that the City of Reno has not formally committed funds at this time.

Upon recommendation of Mr. McMahon, on motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that a \$10,000 allocation be provided to the Center Street Mission, Inc., for the operation of a Homeless Drop-In Center, contingent upon similar commitments from the Cities of Reno and Sparks. It was further ordered that staff be directed to present the resolution necessary to effectuate this action at the January 14, 1997, meeting.

96-1256 CORRECTION OF FACTUAL ERRORS - 1996-97 SECURED TAX ROLL & 1996 SUPPLEMENTAL ROLL

Upon recommendation of Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the following Roll Change Requests, correcting factual errors on tax bills already mailed, be approved for the reasons stated thereon and mailed to the affected property owners, copies of which have been placed on file with the Clerk. It was further ordered that the Order on each roll change directing the Treasurer to correct the error be approved and Chairman Bradhurst be authorized to execute on behalf of the Commission.

No. 363	Scott J. & Lois Johnson	APN 032-293-07
No. 364	Leo Wright	APN 032-293-08
No. 365	Ecol Partnership	APN 035-263-09
No. 366	Theresa M. & Patrick R. Robinson	APN 530-102-21
No. 367	Kevin F. & Deborah E. Allison	APN 530-121-43
No. 368	Stuart C. & Marjorie A. Robinson	APN 071-272-14
No. 369	Ronald L. & Anna M. Borgognone	APN 530-102-19
No. 370	Todd P. & Tracy M. Hodge	APN 530-121-41
No. 371	William P. & Sandra K. Burdick	APN 130-213-05
No. 372	Washoe County Utilities Division	APN 089-460-26

96-1257 AWARD OF BID - INSTALL SAFETY VEHICLE EQUIPMENT - BID NO. 1966-97 - EQUIPMENT SERVICES/GENERAL SERVICES DEPARTMENT

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on November 1, 1996, to install safety vehicle equipment for the Equipment Services Division of the General Services Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- Radio Sales Inc.
- Sierra Electronics

Law Enforcement Equipment Co. and Lehr Auto Electric submitted "no-bid" responses; and Emergency Vehicle Equipment, Hi-Tech Emergency

Vehicle Services, Roy Huggins, DBA-EVE, River City Installation Specialists, Rolie Sales Co., and Whelen Engineering Co. failed to respond to the invitation to bid. The bid received from Sierra Valley Installations was disqualified because the vendor could not adhere to the time limits for installation and removal of equipment.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that Bid No. 1966-97 to install safety vehicle equipment for the Equipment Services Division of the General Services Department be awarded as follows:

BIDDER	Item #	Description of Items Offered	Cost
Radio Sales Co.			
	3.I	Installation of Unitrol Siren and light control	\$100.00
	4.I	Installation of Federal Siren Speaker	25.00
	4.R	Removal of Federal Siren Speaker	12.50
	15.R	Removal of Texas Instrument (Nightsight)	75.00
Sierra Electronics			
	1.	Package installation on four (4) wheel sports utility vehicles	900.00
	1.A	Package installation on four (4) door sedan vehicles	900.00
	2.I	Installation of Lightbar	80.00
	2.R	Removal of Lightbar	40.00
	3.R	Removal of Unitrol Siren & Light Control	40.00
	4.I	Installation of Federal Siren Speaker	25.00
	5.I	Installation of Troy Console	40.00
	5.R	Removal of Troy Console	15.00
	6.I	Installation of Troy or Setina Cage	60.00

6.R	Removal of Troy or Setina Cage	15.00
7.I	Installation of Backflash Rear Lighting	40.00
7.R	Removal of Backflash Rear Lighting	15.00
8.I	Installation of Power Pulse Head Lamp	40.00
8.R	Removal of Power Pulse Head lamp	15.00
9.I	Installation of Shotgun Mount	40.00
9.R	Removal of Shotgun Mount	15.00
10.I	Installation of Kenwood Radios	100.00
10.R	Removal of Kenwood Radios	25.00
11.I	Installation of Cellular Phone Kit	75.00
11.R	Removal of Cellular Phone Kit	20.00
12.I	Installation of Map Light	20.00
12.R	Removal of Map Light	5.00
13.I	Installation of Cigarette Plug	10.00
13.R	Removal of Cigarette Plug	5.00
14.I	Installation of Squad Car Video System	120.00
14.R	Removal of Squad Car Video System	75.00
15.I	Installation of Texas Instrument (Nightsight)	120.00

15.R	Removal of Texas Instrument (Nightsight)	75.00
16.I	Installation of Mobile Data Terminals (MDT'S)	75.00
16.R	Removal of Mobile Data Terminals (MDT'S)	20.00
17.I	Installation of Satellite Headliner	40.00
17.R	Removal of Satellite Headliner	20.00

It was noted that pricing for various installation services shall be honored and adhered to until December 1, 1997, with two one-year renewal options.

96-1258 HORIZON HILLS DISSOLUTION - AGREEMENTS WITH FORMER TRUSTEES TO CONTINUE IN ADVISORY CAPACITY

Upon recommendation of Madelyn Shipman, Assistant District Attorney, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the Acting Director of Public Works be authorized to execute agreements, when presented, between Washoe County and the former Trustees of the Horizon Hills General Improvement District concerning the Trustees continuing to serve in an advisory capacity for up to one year after the dissolution of the District to be effective January 1, 1997, and providing that the Trustees would receive a stipend of \$250 each per month for serving in this advisory capacity.

96-1259 EMPLOYEE HOUSING AGREEMENTS - MILTON G. PERRY, RICHARD F. BECK & COLLEEN WALLACE - GENERAL SERVICES DEPARTMENT

Upon recommendation of Bud Fujii, General Services Director, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that employee housing agreements between Washoe County and the following employees concerning residing in County-owned residences be approved and Chairman Bradhurst be authorized to execute:

Milton G. Perry - Permanent Full Time Employee - Sheriff's Department (resides in County-owned residence in Gerlach)

Richard F. Beck - Permanent Full Time Employee - Parks Department (resides in residence located within Rancho San Rafael Park)

Colleen Wallace - Part-Time Seasonal Employee - Parks Department (resides in residence located within Davis Creek Park)

96-1260 BILL NO. 1148 - AMENDING UNIFORM SCHEDULE OF CHARGES FOR SEWER CONNECTION FEES

Chairman Bradhurst asked if the fee is to be \$200.00. John MacIntyre, County Manager, confirmed that that is correct and noted that this is the County's participation in the acquisition of water rights pursuant to the Negotiated Settlement.

Bill No. 1148, entitled, "An ordinance amending Ordinance No. 830, Article 6, of the Uniform Schedule of Charges for Sewer Connection Fees

implementing the Water Quality Agreement by imposing a surcharge within the area of Washoe County which receives sewer treatment service at the Truckee Meadows Water Reclamation Facility; and providing other matters properly relating thereto," as amended, was introduced by Commissioner Shaw, the title read to the Board and legal notice for final action of adoption directed.

96-1261 AUTHORIZATION TO FILL TWO UNFUNDED INMATE WORK PROGRAM LEADER POSITIONS - SHERIFF'S DEPARTMENT

Upon recommendation of Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the filling of two unfunded Inmate Work Program Leader positions within the Sheriff's Department, to enable the continued expansion of the Sheriff's Community Work Program, be approved.

96-1262 AUTHORIZATION TO APPLY FOR GRANT FUNDING - DEPARTMENT OF JUSTICE - DNA LABORATORY PROGRAM - SHERIFF

Upon recommendation of Sheriff Richard Kirkland, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Chairman Bradhurst ordered that the Sheriff's Office be authorized to apply for grant funds from the Department of Justice for a DNA Laboratory Program.

96-1263 ACCEPTANCE OF DONATION - DEFENSE REUTILIZATION MARKETING OFFICE - SHERIFF

Upon recommendation of Sheriff Richard Kirkland, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the donation of a 1986 International 4X4 3-ton truck (VIN: 1HTLFHWN7GHA40252) and a 1986 JFC enclosed utility trailer (VIN: X102), obtained through the Defense Reutilization Marketing Office, be accepted.

96-1264 AUTHORIZATION FOR SOLE-SOURCE PURCHASE - BALLISTICS MICROSCOPE - SHERIFF

Upon recommendation of Sheriff Richard Kirkland, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the Sheriff's Office Forensic Science Division be authorized to purchase a new ballistics comparison microscope in the amount of \$42,190 from Leica, Inc. It was noted that grant funds, with matching funds from the Crime Lab's drug fine deferred account, will be used for this purchase; and that the reason for the sole source provider is that Leica, Inc., is the only company that manufactures and sells professional-level, ballistics microscopes.

96-1265 RESOLUTION - ADOPTING AMENDED SOUTHEAST TRUCKEE MEADOWS AREA PLAN - COMPREHENSIVE PLAN AMENDMENT CASE NO. CPA96-SETM-01

Upon recommendation of Dean Diederich, Department of Comprehensive Planning, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Bradhurst be authorized to execute on behalf of Washoe County:

RESOLUTION

Adopting the Amended Southeast Truckee Meadows Area Plan (CPA96-SETM-1) A part of the Washoe County Comprehensive Plan

WHEREAS, Section 278.150 and 278.210, Nevada Revised Statutes, specifies that the Washoe County Planning Commission may prepare, adopt and amend a master (comprehensive) plan for all or any part of the County, subject to County Commission approval;

WHEREAS, The Washoe County Planning Commission has found that the SOUTHEAST TRUCKEE MEADOWS AREA PLAN, a part of the Washoe County Comprehensive Plan, and the most recent amendment, provides a long-term general plan for the development of the County including the subject matter currently deemed appropriate for inclusion in the Comprehensive Plan;

WHEREAS, Section 278.220, Nevada Revised Statutes, specifies that the Board of County Commissioners of Washoe County, Nevada, may adopt and endorse plans for Washoe County as reported by the Planning Commission, in order to conserve and promote the public health, safety and general welfare;

WHEREAS, A public hearing on the adoption of the Washoe County Comprehensive Plan, including the SOUTHEAST TRUCKEE MEADOWS AREA PLAN, was first held on May 21, 1991, with the most recent amendment to the SOUTHEAST TRUCKEE MEADOWS AREA PLAN being held on August 13, 1996, by the Board of County Commissioners of Washoe County, Nevada;

WHEREAS, At the conclusion of the public hearing, the Board of County Commissioners endorsed the amendment to the SOUTHEAST TRUCKEE MEADOWS AREA PLAN, a part of the Washoe County Comprehensive Plan, pursuant to Section 278.0282, Nevada Revised Statutes, for conformance review with the Truckee Meadows Regional Plan;

WHEREAS, A public hearing for the review of conformance of the Washoe County Comprehensive Plan, including the SOUTHEAST TRUCKEE MEADOWS AREA PLAN, was first held on October 23, 1991, with the most recent amendment to the SOUTHEAST TRUCKEE MEADOWS AREA PLAN being held on October 9, 1996, by the Truckee Meadows Regional Planning Commission, at which time the plan was deemed in conformance with the Truckee Meadows Regional Plan; and

WHEREAS, The amendment to the SOUTHEAST TRUCKEE MEADOWS AREA PLAN, a part of the Washoe County Comprehensive Plan, which is in conformance with the Truckee Meadows Regional Plan, has completed all the necessary requirements for adoption as specified in the Nevada Revised Statutes and Article 820, Amendment of Comprehensive Plan, of the Washoe County Development Code; now, therefore, it is hereby

RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY, NEVADA, That the Board does hereby adopt and endorse the amended SOUTHEAST TRUCKEE MEADOWS AREA PLAN, a part of the Washoe County Comprehensive Plan, to serve as a guide for the orderly growth and development of Washoe County, Nevada.

96-1266 APPROPRIATION TRANSFER - DISTRICT COURT

Upon recommendation of Cathy Krolak, Court Administrator, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the transfer of appropriations in the amount of \$27,396 from 001-121201-7001 to 001-12104-7001 be approved to correct the key org within the District Court.

96-1267 CHANGE ORDER NO. 3 - WASHOE COUNTY PARK ADMINISTRATION BUILDING - ADA COMPLIANCE PROJECT

Upon recommendation of Gene Sullivan, Parks and Recreation Director, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that Change Order No. 3, in the amount of \$4,198.71, for the Washoe County Park Administration Building ADA Compliance Project, be approved.

96-1268 GRANTS OF EASEMENT - ROBERT L. WEISE & CATHY VALENTA-WEISE - LIGHTNING "W" RANCH WATER SYSTEM

Upon recommendation of John Collins, Chief Sanitary Engineer, through Dave Roundtree, Acting Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that four grants of easement from Robert L. Weise and Cathy Valenta-Weise as Grantors and Washoe County as Grantee, for operation and maintenance of the Lightning "W" Ranch water system be accepted; that Chairman Bradhurst be authorized to execute; and that the Chief Sanitary Engineer be directed to record same with the County Recorder's office.

96-1269 WATER RIGHTS DEED - W. R. ROGGINBIHL AND WATER SALE AGREEMENT - SIERRA PACIFIC POWER COMPANY - DEAN SMITH PARCEL MAP - APN 009-131-01

Upon recommendation of John Collins, Chief Sanitary Engineer, through Dave Roundtree, Acting Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the following actions be taken concerning the Dean Smith Parcel Map, APN 009-131-01:

1. The Water Rights Deed between W.R. Roggenbihl as "Grantor" and Washoe County as "Grantee" for 2.67 acre-feet of surface water rights being a portion of Claim 106/107 be approved and Chairman Bradhurst be authorized to execute;
2. The Water Sale Agreement between Sierra Pacific Power Company and Washoe County be approved and Chairman Bradhurst be authorized to execute; and
3. The Chief Sanitary Engineer be directed to record the documents with the County Recorder.

96-1270 CORRECTION WATER RIGHTS QUITCLAIM DEED - SPECIAL ASSESSMENT DISTRICT NO. 9 - GALENA RESORT COMPANY - MT. ROSE DEVELOPMENT COMPANY

Upon recommendation of John Collins, Chief Sanitary Engineer, through Dave Roundtree, Acting Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the following actions be taken:

1. The Correction Water Rights Quitclaim Deed for 31.669 acre-feet of water rights being a portion of Permit 47127, 31.669 acre-feet of water rights being a portion of Permit 47128, 31.669 acre-feet of water rights being a portion of Permit 47129 and 4.99 acre-feet of water rights being a portion of Permit 47130, for a combined total of 100.0 acre-feet of water rights between Washoe County, Nevada, as Trustees of Washoe County, Special Assessment District No. 9 and Galena Resort Company, a Nevada limited partnership, as "Grantors" and Mt. Rose Development Company, a Nevada corporation, as "Grantee," be approved;
2. Chairman Bradhurst be authorized to execute the Correction Water Rights Quitclaim Deed; and

3. The Chief Sanitary Engineer be directed to record the Correction Water Rights Quitclaim Deed with the County Recorder.

96-1271 CANCELLATION OF DECEMBER 24, 1996 BOARD MEETING

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the meeting of the Board of County Commissioners scheduled for December 24, 1996, be cancelled.

MANAGER'S COMMENTS

John MacIntyre, County Manager, updated the Board regarding the public roads issue advising that Floyd Vice and Mike Phillips have agreed to serve on the committee the Board established; that he is trying to obtain a commitment from George Kent of the Nevada Public Lands Access Coalition; and that there have been three letters of interest from other individuals. He further stated that the intent is to present an item to the Board at the first meeting in January finalizing the membership and objectives of the committee.

SPECIAL PRESENTATION TO COMMISSIONER BRADHURST

On behalf of the Board, Commissioner Shaw presented a plaque to Commissioner Bradhurst in recognition of his service to Washoe County. With his family in attendance, Commissioner Bradhurst stated that it has been his honor and privilege to serve on the Board; and that in his experiences throughout the State, he has concluded that Washoe County has the best staff. He also publicly thanked his family for their help and support over the last four years.

96-1272 COMMUNICATIONS

The following communications were received, duly noted, and placed on file with the Clerk:

- A. From the Nevada Department of Transportation, special provisions, proposal, contract and bond on the project on U.S. 395 between I-80 and Oddie Boulevard in Reno [forwarded to Public Works on 11-12-96]
- B. Signed Copy of the Truckee River Water Quality Settlement Agreement, signed on October 10, 1996, between the Pyramid Lake Paiute Tribe of Indians, Sierra Pacific Power Company, Washoe County Water Conservation District, the City of Reno, the City of Sparks, and the County of Washoe.
- C. Minute Item Reference 96-503, Meeting of May 28, 1996, Right-of-Way Grant with Washoe County and W. Dalton LaRue, Sr., and Juanita S. LaRue, as Trustees of the Inter Vivos Trust under the same names, as GRANTORS, and Tuscarora Gas Transmission Company, a Nevada Partnership, as GRANTEE.
- D. From the Gerlach General Improvement District, names and addresses of the newly elected Board of Trustees.

96-1273 REPORTS

The following reports were received, duly noted, and placed on file with the Clerk:

Monthly Reports October 1996

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Social Services

Quarterly Reports

- A. Washoe County School District for Jul., Aug., Sep., 1996
- B. Verdi Television District for Apr., May, June, 1996
- C. Verdi Television District, Jul., Aug., Sep., 1996
- D. Washoe County, Apr., May, June, 1996
- E. Washoe County, Jul., Aug., Sep., 1996

FINANCIAL REPORTS - FISCAL YEAR ENDED JUNE 30, 1996

96-1274 Washoe County School District

96-1275 Verdi Television Maintenance District

* * * * *

There being no further business to come before the Board, the meeting adjourned at 3:25 p.m.

STEPHEN T. BRADHURST, Chairman
Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk